

# MIDNIGHT PRESS

## *Policies, Terms & Conditions*

Effective January 1, 2026 | Last Updated: June 2026

By placing an order with Midnight Press, you acknowledge that you have read, understood, and agree to be bound by the following policies, terms, and conditions. These policies exist to ensure a transparent, fair, and consistent experience for all of our valued customers.

### 1. Payment Terms

#### Effective January 1, 2026

- All orders must be paid in full within 30 days of the order being placed — not 30 days from pick-up.
- Midnight Press is required to comply with our vendors' 30-day no-pay policies. We are no longer able to cover or waive fees that may arise from late payments, as we have done in the past.
- All merchandise must be paid in full at the time of pick-up. Some exclusions may apply.

#### Late Payment Fee Schedule

Condition	Fee
Outstanding balance after 30 days	<b>\$30.00</b>
Fee recurs every additional 30 days until paid in full	<b>\$30.00 / cycle</b>

**Note:** Late fees are assessed to offset vendor charges incurred by Midnight Press.

### 2. Credit & Debit Card Transactions

All credit and debit card transactions are subject to a 3.5% operations fee. This fee is applied at the time of payment and is non-refundable. To avoid this fee, customers may pay by cash or check.

### 3. Artwork & Vectorizing Fees

#### Effective January 1, 2025

All artwork submitted for screen printing, DTF/DTG printing, or laser engraving must be properly vectorized before production can begin. Artwork that does not meet this requirement will be subject to a vectorizing fee.

AI created art sent by the customer may be subjected to additional fees as this type of art has become more complex to work with in our industry.

Condition	Fee
Minimum vectorizing fee (any non-vector art submission)	<b>\$25.00</b>
Complex artwork	<b>Hourly rate — assessed by complexity</b>

**Note:** Artwork complexity will be evaluated by our team and customers will be notified of any additional fees prior to production.

## 4. Rush Order Fees

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Effective September 1, 2024

Rush fees apply to orders requested outside of normal business completion estimates provided at the time of order drop-off. The following schedule applies:

### Embroidery Rush Fee Schedule

Turnaround Time Requested	Rush Fee
9 business days or fewer	<b>\$25.00</b>
5 business days or fewer	<b>\$30.00</b>
Fewer than 3 business days	<b>\$40.00</b>

### Screen Printing Rush Fees

Rush charges for screen printing orders are determined by the printer. Midnight Press will communicate any applicable fees to the customer as soon as they are known.

### Order Information & Last-Minute Changes

Any delay caused by Midnight Press not receiving complete and correct order information in a timely manner, or any last-minute changes requested by the customer (if permitted), may result in an unexpected rush fee from the printer even if the original order did not carry a rush charge. The customer will be responsible for any such fees.

## 5. General Policies

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- Midnight Press reserves the right to update these terms and conditions at any time. Changes will be posted on our website and take effect immediately upon posting.
- Placing an order constitutes acceptance of all current terms and conditions.
- All sales are final once production has begun. Please verify all order details including artwork, sizes, quantities, and colors before approving your order.
- Midnight Press is not responsible for delays caused by incomplete or incorrect order information provided by the customer.

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*Questions? Contact us before placing your order so we can assist you.*

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